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## ADMISSION POLICY FOR INTERNATIONAL STUDENTS

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### STEP 1: APPLICATION FOR ADMISSION

1. Send to [president@mesoyios.ac.cy](mailto:president@mesoyios.ac.cy) copies of:

- a. Passport (valid for at least two years after the start date of studies in Cyprus).
- b. Secondary school certificate - marksheet (10th grade). Minimum required GPA: 50%+.
- c. Higher secondary school certificate - marksheet (12th grade) Minimum required GPA: 60%+.
- d. An English proficiency certificate included in the attached ANNEX I.

Note: At this stage the above documents do not have to be attested/apostilled/notarized

2. As soon as the above 4 basic documents are received, these are forwarded to our Academic Committee for assessment and eligibility to study in Cyprus, according to the Cyprus Ministry of Education and Mesoyios College regulations and policies.

3. If the applicant is eligible, our Registrar issues an Offer Letter (O/L) for either a direct admission into a degree program or through the English Foundation Year (based on the applicant's English score).

The O/L is valid for two weeks ONLY. Within these two weeks, the applicant should proceed with the payment of the 1st academic year's tuition fees (as stated in the O/L) through swift transfer to Mesoyios College's bank account included in the O/L, in order to secure their placement.

The O/L doesn't secure the placement until the paid tuition fees are cleared in Mesoyios College's bank account.

### STEP 2: ACCEPTANCE LETTER

1. Once the swift payment is cleared in Mesoyios College's bank account, our Registrar issues the official Acceptance Letter (A/L), which is sent to the applicant along with the payment receipt for the paid tuition fees.

The A/L secures the applicant's academic placement at Mesoyios College.

### STEP 3: APPLICATION FOR ENTRY PERMIT

1. As soon as the applicant has paid their tuition fees, they should start preparing all the necessary documents required by the Cyprus Migration Department for the Entry Permit, as per the instructions included in the O/L.

2. Once the documents are ready (the originally attested or/and apostilled or/and notarized copies), send them by Courier (no by Post Office) to:

Mesoyios College  
3-5-7 Dimostheni Mitsi  
3022 Limassol, Cyprus  
T: +357 25246401  
M: +357 99829090



3. Once the documents are received, our Migration Affairs Officer prepares the application for Entry Permit and submits it to the Migration Department in Nicosia (capital city of Cyprus).
4. The Migration Department forwards the documents to the Ministry of Education to review the eligibility of the applicant and gives consensus to the Migration Department to proceed with the issuing of the Entry Permit.
5. Once the applicant is approved, the Migration Department informs Mesoyios College to proceed with the payment of the Entry Permit Application Fee of 140 euros.
6. Once the Entry Permit Application Fee is paid, the Migration Department starts the process for issuing the Entry Permit, the original of which is handed over to the Mesoyios College's Officer of Migration Affairs.
7. Once the college receives the original Entry Permit, it is immediately sent to the student (through their educational consultant).
8. Then, the applicant should apply to the Cyprus Embassy/Consulate in their country to get the Visa sticker in their passport to arrange their transport to Cyprus and arrive at Mesoyios College. Only students that come from India are able to fly to Cyprus holding only the copy of Entry Permit we have sent (no need for visa sticker in passport).

#### **STEP 4: ENROLMENT UPON ARRIVAL**

1. Upon arrival to Cyprus airport, students should present to the Immigration Control the amount of minimum 2,000 euros in cash. From this amount at least 1,000 euros should be deposited to a bank account in Cyprus at a later stage and get a bank statement, which is required by the Immigration Department for the registration / pink card.
2. Then, same or next working day, students should visit Mesoyios College Accounts Department to buy the uniform tie at the cost of 30 euros, the English Language Foundation textbooks (only for foundation students) at the cost of 60 euros and pay the 330 euros for other fees (medical exams, accident insurance and registration for pink card) and then with the receipts in hand they should contact the Mesoyios College Registrar to register and receive their Enrolment Agreement.

Note: Students are also required to pay €33 at the government hospital for attestation of medical examinations.

#### **STEP 5: IMMIGRATION REGISTRATION & PINK CARD**

1. After signing the enrolment agreement, students should contact the Migration Affairs Officer for guidance and support as far as their registration to Immigration of Cyprus is concerned.
2. In case a student have difficulties in obtaining a rental agreement and utility bill, which is required by Migration for the opening of a bank account, Mesoyios College offers this service at the cost of 150 euros.
3. After the students collect all required documents, College Officer of Migration Affairs contacts the Immigration Department to book an appointment and informs the student accordingly.



4. The Immigration Departments in Limassol, Pafos and Larnaca, don't allow anyone to accompany students on their appointments. However, Immigration Department in Nicosia requires the College Officer for Migration Affairs to accompany the students on their appointment. In this case there is an extra fee charge of 30 euros.

### STUDY OPTIONS ON THE BASIS OF ENGLISH LANGUAGE REQUIREMENTS BY THE REPUBLIC OF CYPRUS

**Study Option 1:** Holders of English Language Certificates for **undergraduate** studies:

**Table 1:**

English qualification	Marks / grade
University of Cambridge	B2 First (FCE), Grade C
IELTS	5
TOEFL (IBT)	71
IB English B Standard Level (SL)	5
IB English B High Level (HL)	4
IB English A Literature (SL & HL)	4
Cambridge IGCSE or GCSE English as a second language	D
Cambridge IGCSE or GCSE English as a first language	E
Cambridge GCE English A Levels	D
Cambridge GCE AS English language	C
Anglia Examinations	Intermediate
Password Skills Plus Test	5.5
Michigan Language Assessment	ECCE (52)
SAT Evidence-Based Reading & Writing (EBRW)	530
Pearson PTE Academic	58
Common European Framework of Reference for Languages (CEFR)	B1

**Study Option 2:** Holders of English Language Certificates (with marks as stated below) for **undergraduate** studies through the "English Preparatory Foundation Year":

**Table 2:**

English qualification	Marks / grade
University of Cambridge	B1 Preliminary (PCE)
IELTS	4
TOEFL (IBT)	42
IB English B Standard Level (SL)	4
IB English B High Level (HL)	3
IB English A Literature (SL & HL)	-
Cambridge IGCSE or GCSE English as a second language	E
Cambridge IGCSE or GCSE English as a first language	F
Cambridge GCE English A Levels	-
Cambridge GCE AS English language	-
Anglia Examinations	-
Password Skills Plus Test	4
Michigan Language Assessment	ECCE (40)
SAT Evidence-Based Reading & Writing (EBRW)*	450
Pearson PTE Academic	43



Common European Framework of Reference for Languages (CEFR)
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B1
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The holders of the above English Language Certificates with specified minimum grades/marks are entitled to apply for enrolment in our “English Preparatory Foundation Year” (two semesters) and pass the English Examinations in Cyprus with grade/mark results as shown on Table 1 above. If students succeed, they become eligible to continue their studies in one of our undergraduate academic programs, **as from SPRING2024 (February 2024) semester.**

#### NOTES:

1. Every year there are 3 intakes for the “English Preparatory Foundation Year”:
  - a. SPRING (February), for both academic and English foundation admissions
  - b. SUMMER (June), only for English foundation admissions
  - c. FALL (October), for both academic and English foundation admissions
2. Foundation students who fail to pass the English Language examinations at the end of the second semester with the minimum score, will have to return to their country. In this case they remain eligible to apply again for direct academic studies as soon as they pass the English Language exams in their country.

#### REFUND POLICY

Although so far, we have 100% success in visa issuing, in case of visa rejection, the transferred tuition fees for 1<sup>st</sup> academic year are refunded within 4 weeks from receiving the rejection letter from Migration, with a deduction of €250 (150 for the visa application fees we pay and 100 for administrative fees).

However, there are 2 reasons only that applicant is not eligible for any refund:

1. Fake documents found by either Migration or the Ministry of Education.
2. The applicant is Found by Migration in Interpol’s Database with Criminal or Wanted record.

Please inform all applicants about this to avoid any misunderstandings on the way.

#### ACCOMMODATION

Mesoyios College does not have student dormitories (as none of the academic institutions in Cyprus). Students are advised to book a cheap hotel/motel for the first 3-4 days of their arrival in Limassol, Cyprus and then they can share an existing or a new apartment with other new or senior students. This is the easiest and cheapest way to find and share accommodation in Limassol.

**From the management of Mesoyios College**